



## Integration Instructions for Wisconsin Common Market

In order to properly process and notify you of orders received through your PayPal account, you must set up your PayPal account for Instant Payment Notification. If you have several sources (EBay items, existing web site, etc.) that process payments through this account, these settings may already be completed. Please review your account and check for IPN integration. Sign in to your PayPal account and follow these steps.

1. Select Profile from the My Account menu.

The screenshot shows the PayPal My Account Overview page. At the top, there is a navigation bar with links for Log Out, Help, and Security Center. Below this is a language selector set to U.S. English. The main navigation bar includes My Account, Send Money, Request Money, Merchant Services, and Auction Tools. Under My Account, there are sub-links for Overview, Add Funds, Withdraw, History, Resolution Center, and Profile. The Profile link is circled in yellow. The main content area shows the My Account Overview with a welcome message, business name, account type (Business), and status. There is also a section for PayPal Plus Credit Card with an Apply Now button.

2. Select Instant Payment Notification Preferences

The screenshot shows the PayPal Profile Summary page. At the top, there is a navigation bar with links for Log Out, Help, and Security Center. Below this is a language selector set to U.S. English. The main navigation bar includes My Account, Send Money, Request Money, Merchant Services, and Auction Tools. Under My Account, there are sub-links for Overview, Add Funds, Withdraw, History, Resolution Center, and Profile. The Profile link is circled in yellow. The main content area shows the Profile Summary with a heading and a sub-heading. Below this is a list of links for editing profile information, organized into three columns: Account Information, Financial Information, and Selling Preferences. The 'Instant Payment Notification Preferences' link in the Selling Preferences column is circled in yellow.

3. Click on the Edit button.

[Preview the new PayPal Homepage](#)

**PayPal** [Log Out](#) | [Help](#) | [Security Center](#)

**My Account** | **Send Money** | **Request Money** | **Merchant Services** | **Auction Tools**

Overview | Add Funds | Withdraw | History | Resolution Center | **Profile**

### Instant Payment Notification Preferences [Back to Profile Summary](#)

PayPal's Instant Payment Notification (IPN) allows you to integrate PayPal payments with your website back-end operations.

**Instant Payment Notification (IPN)** Off

**Instant Payment Notification (IPN) URL:**

4. Check the box for Instant Payment Notification and enter in the IPN website in the notification URL:

**<http://www.wisconsincommonmarket.com/paypal.cfm>**

If you already have an entry in the notification URL box, do not change it. Just make sure that the IPN box has been checked. If you have made any changes, click on Save to activate IPN.

[Preview the new PayPal Homepage](#)

**PayPal** [Log Out](#) | [Help](#) | [Security Center](#)

**My Account** | **Send Money** | **Request Money** | **Merchant Services** | **Auction Tools**

Overview | Add Funds | Withdraw | History | Resolution Center | **Profile**

### Instant Payment Notification Preferences

[Activate Instant Payment Notification](#)

Before activating Instant Payment Notification, please [read the instructions](#) to ensure that you can support the notification system.

Instant Payment Notification integrates PayPal payment notification and authentication with your website's back-end operations. Check this box to activate Instant Payment Notification, and enter the URL at which you will receive the payment notifications below.

Notification URL: